

Library Trustees Meeting minutes ~ Monday, April 23, 2018

Attendees: Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (voting members)

Betsy Perry/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

Call to order: 3:30 pm

The minutes of the previous meeting were unanimously approved by the members of the Board.

Youth Services Report:

Children's Services

Professional Development:

Blackstone Valley Children's Librarian Meeting

Past Programs and Attendance Numbers:

In March, we had 22 children's programs with a total of 245 people in attendance.

We cancelled 3 storytimes due to weather on March. 8, 13, and 21. (The cancelled Apple Tree Arts sessions were moved to April.)

Upcoming Programs:

Storytime:

Baby Storytime: Every Tuesday at 10:30 until 6/12 (6-24 mos)

Wednesday Storytimes: Every Wednesday at 10:30 until 6/13 (ages 1-5)

Thursday Storytimes: Every Thursday at 10:30 until 6/14 (ages 1-5)

Storytime at the Bank: May 7 at 10:30 AM (ages 1-5)

You & Me Book Club: Wednesday, April 25 at 3:30 PM (Title: A Wrinkle In Time)

Guest/Performers/Events:

Drop in Star Wars Craft: Friday, May 4 from 1-5 PM

Music and Movement with Deb Hudgins: Monday, May 14 at 10:30 AM (ages 1-5)

Kidding Around Yoga with Nichole: Thursday, April 26 and May 31 at 5:30 PM (ages 4-7) (usually fills and has wait list)

Free Movie Friday: May 18 at 4 PM. Showing: Cars 3 (all ages)

Lego Club Meetings:

Tuesday, April 24 at 4 PM

Thursday, May 10 at 4 PM

Tuesday, May 22 at 4 PM

Tween/Teen Services

Past Programs and Attendance Numbers:

In March, we had 1 teen programs with 11 people in attendance.
 Tinker Tuesday (3/13) was cancelled due to weather.

Upcoming Programs:

Tinker Tuesday: Tuesday, May 15 at 3 PM (Ages 8 and up)
 Teen Advisory Meeting: Wednesday, May 16 at 3 PM
 Soap Making Workshop: Saturday, May 19 at 11 AM (Ages 8 and up)

Summer Reading Update: The Summer Reading newsletter is in progress. Shannon is currently booking programs.

Director’s Report:

	Adult Programs	Number of Participants
July 2017	5	47
August	8	74
September	8	63
October	10	75
November	6	42
December	4	22
January 2018	10	105
February	8	63
March	12	93
April		
May		
June		
July		
Fiscal year		

Meetings Attended:

3/27/18- Strategy First Marketing Webinar
 4/6/18- C/WMARS Executive Comm. C/WMARS
 4/10/18- Marketing Plan Webinar
 4/12/18- Email Marketing Workshop – Shrewsbury P.L.
 4/13/18 Friends of the Library meeting- here

Adult programs:

Upcoming: These are all in addition to book groups, writing
 4/26- Bullet Journaling 101

5/1- Floral Wreath Craft

5/1- 4 week Ukulele for Adults begins (this program is full and a wait list is started)

5/15, 5/17- Birdhouse craft

5/24- Tomatoes with BVVG

5/31- Bullet Journal Check-in

5/31- Air Fryer with Colin

So far booked for the summer: 1 concert (7/21), 2 hand lettering classes (7/19, 8/2), 1 Instant pot class (8/16).

Still working on booking more.

Friends of the Library

Met on 4/13- next meeting is 5/18 at 10:30 am (The Friends are working on planning the Art Festival.)

Misc:

We've been working with Better World Books for a few years now but we are now required to pre-screen materials that we send them so we are only sending them what they want. We are exploring other avenues to use to discard withdrawn titles and donations. I'm working with a new company called More Than Words (<https://www.mtwyouth.org/>) to set up book pick up. They will leave a bin with us that they will pick up once a month. They will also do a massive bulk pick up of the book sale leftovers on Monday, June 11. Their mission is: "More Than Words is a nonprofit social enterprise that empowers youth who are in the foster care system, court involved, homeless, or out of school to take charge of their lives by taking charge of a business." I feel like they will provide a good avenue to solve the issue of the unwanted books we have.

Upcoming closed days: May 26 and 28 (Memorial Day Weekend), June 11 (Staff Day)

Staff:

Staff day is Monday, June 11. I've ordered new staff t-shirts as well as some cups for them this year (Payment for these items comes out of State Aid.). We have booked a reader's advisory expert to give a workshop from 3-5 pm. This will be for staff as well as volunteers who have signed up to deliver the homebound materials. (Lunch for the staff is provided by The Friends group.)

Homebound Service: Approximately 6 volunteers applied to be part of this service.

Old/New Business:

Laptops spec'd by CWMars have arrived for Betsy and Shannon. The town Tech. Department is now prepping them for use.

The Intern from Sutton High School is doing a great job helping Shannon prepare for Summer Reading programming along with doing many other tasks. This internship has proven to be very helpful!

The library needs to hire a new Page (age 16+) for summer and going forward. The position will be posted in early June.

A proposal was made to draft a statement to the Board of Selectmen based on speculation around town and on

social media about using the former police department space for the library. After discussion, a decision was made to wait on issuing a statement to the Board of Selectmen until after the spring town election. Meanwhile, Betsy will check with the Town Administrator on any status changes or proposals for the use of the P.D. space. She will report back to the Trustees at our next meeting.

Upcoming Meeting Dates: May 23, 2018 @ 3:45pm and June 18, 2018 @ 3:30pm

Next Meeting Agenda Items:

1. Youth Services Report
2. Director's Report
3. Old/New Business

Adjournment: 4:13pm